



## **Rye Creative Centre CIC SEEKS A NEW TRUSTEE TO JOIN ITS BOARD**

### **Outline**

Rye Creative Centre (CIC) wishes to broaden our Board's skills base, knowledge and networks and seeks people who can help us think long term and strategically, who can motivate, support and challenge us as we move ahead.

You will have the personal presence, influence and connections to drive our ambitions forward and build support for the company. While sector experience is not essential, we are keen to hear from those based in or working within the South East in particular East Sussex and Kent and have experience in Finance and Accounting.

We welcome applications from candidates with the relevant skills and experience to undertake the role effectively, who have an interest in and understanding of the arts and who are eligible to act as a charity trustee. We are also committed to increasing the diversity of the Board and to recruiting Trustees who are currently under-represented, especially people from a BAME background.

The role of Trustee is voluntary.

Formal Meetings will take place 2-3 times a year

Finance Meetings will take place monthly (remotely or on site)

Attendance at exhibitions and events is encouraged.

Travel expenses will be reimbursed

For more information please email [info@ryecreativecentre.co.uk](mailto:info@ryecreativecentre.co.uk)

## **Details**

### **About Rye Creative Centre**

A centre of creative excellence, providing over 30 artists' studios, Gallery and events space, Print Room and Art Room plus a programme of workshops, events and exhibitions for the local and wider community.

### **Community Interest Aims and Objectives**

**Rye Creative Centre Community Interest Company** (Reg 12873626) was formed in 2020 to undertake the running of Rye Creative Centre on behalf of Martello Developments when they took over the lease with East Sussex County Council.

Our Aims are to:

Support and develop emerging, mid- career and established artists by providing affordable studio spaces, and affordable spaces to run classes

Provide local artists with ways in which to maintain a sustainable practice through increased opportunities for income generation via exhibitions and workshop delivery.

Provide professional development for the artistic community via networking and exhibition opportunities.

Provide engagement opportunities for the local and regional community through arts workshops and events to foster community cohesion and well-being

Develop a creative and cultural facility in Rye for the benefit of the community

### **Role of Trustee**

Trustee's are there to uphold the charitable objectives in concert with the creative vision, supporting the officers to deliver upon these objectives, whilst acting as a critical friend.

Responsibilities:

- Contributing actively to the Board meetings, providing strategic direction to the officers in their delivery of the business planning and in the establishing of a clear mission and direction of travel
- Playing a full and active part of Board Meetings, contributing knowledge, expertise and experience, supporting the Creative vision.
- Keeping up to date with the company's activities, ensuring that they are in line with the CIC's aims and objectives
- Attending exhibitions and events where possible introducing others to the company and its activities
- Ensuring the CIC complies with company law and the requirements of the CIC commission
- Becoming an Ambassador for the company, promoting, championing the work, ambition and vision to stakeholders and relevant organisations

#### Person Specification:

- A professional background within the financial sector
- A keen interest in the arts
- Experience in developing organisational strategies
- A keen interest in increasing access in the arts through participation and witnessing
- Ability to work effectively in a team and provide constructive support to staff and fellow trustees
- Commitment to the CIC's aims and objectives
- Willingness to devote time and effort to the role of trustee
- Ability to exercise a balanced view, good judgement and respect

#### Requirements:

- Attendance at at least 75% of Board meetings
- Attendance at Exhibitions and Events
- Advocate on behalf of the Charity

#### **Please note this is a volunteer role**

Trustees meetings take place 2-3 times a year at the Rye Creative Centre  
The company are keen to increase the diversity of its Trustees; and to recruit people who are currently under represented especially people from BAME background. We are also keen to recruit regionally and will support travel

#### How to Apply:

To apply please send a CV and covering letter, outlining your experience and why you wish to become a Trustee of the Rye Creative Centre CIC

Sarah Kowitz – Chair of Trustees Rye Creative Centre Community Interest Company  
[info@ryecreativecentre.co.uk](mailto:info@ryecreativecentre.co.uk)

**Deadline for applications: March 12<sup>th</sup> 2021**